

PUBLIC NOTICE

Notice is hereby given that the Lake County Workforce Development Board (LCWDB) for the Lake County Department of Job and Family Services (LCDJFS) is seeking proposals from organizations and individuals wishing to provide payroll services for the Comprehensive Case Management and Employment Program (CCMEP) funded by the Workforce Innovation and Opportunity Act (WIOA) and Temporary Assistance for Needy Families Title IV-A (TANF).

Proposals are being solicited for organizations wanting to provide payroll services and serve as the Employer of Record for the Lake County CCMEP for the period of SFY 2017 running July 1, 2016 through June 30, 2017. Contingent upon the availability of funds and satisfactory performance, contracts may be renewed for a second program year of operation without the necessity of submitting another proposal. All proposals are subject to actual funding received by LCDJFS from the federal government and the State of Ohio.

Full specifications and instructions are available at <http://www.lakecountyohio.gov/omjlake/home.aspx>. These materials are also available at the LCDJFS offices or by mail. Contact Leslie Ryan at (440) 350-4496 or at Leslie.Ryan@jfs.ohio.gov to arrange a pickup or mailing. Copies of proposal documents are not available by fax or electronic transmission. A Bidders Conference to provide technical assistance in the preparation of proposals will be held at 1:30 p.m. April 22, 2016 at the LCDJFS offices, 177 Main Street, Painesville, Ohio.

Four (4) copies of each completed proposal must be submitted in sealed packages marked "ATTN: SFY 17 CCMEP PROPOSAL" addressed to Robert J. Dawson, Executive Director, Lake County Workforce Development Board and received at 177 Main Street, Painesville, Ohio, 44077 no later than 12:00 Noon EST on May 6, 2016. Any proposals not received at the designated place by the designated time and date must be rejected.

All proposals are subject to actual funding made available for the specified activities, The RFP is being published based on the terms and conditions as they are known on March 28, 2016. The Lake County Workforce Development Board and its Youth Committee, the Lake County Department of Job and Family Services and the Lake County Board of Commissioners reserve the right to reject any or all proposals; to waive informalities in RFP; to increase or decrease or omit any or all items; to award a contract or contracts to the lowest and/or best proposer; to waive or extend proposal deadlines; and/or to negotiate with all qualified sources if in the best interest of the parties. All proposals are subject to the WIOA and TANF regulations, policies, and funding allocations determined by the U.S. Department of Labor and the State of Ohio Department of Job and Family Services.

The Lake County Workforce Investment Board, the Lake County Department of Job and Family Services and the Lake County Board of Commissioners adhere to the principles of equal opportunity and nondiscrimination in the selection of providers and awarding of contracts. Auxiliary aids and services are available on request to individuals with disabilities.

Available via the internet at www.lakecountyohio.org. Click on Public Notice. Published: The News-Herald: April 15, 2016.